



MACHAKOS UNIVERSITY COLLEGE

(A Constituent College of Kenyatta University)
University Examinations for 2013/2014

SCHOOL OF HUMANITIES AND SOCIAL SCIENCES

DEPARTMENT OF SOCIAL SCIENCES

Examination for Diploma in Information Studies

CATALOGUING

Date: 25/7/2014

Time: 8:30 am

INSTRUCTIONS:

Answer all questions

1. Identify and explain any four physical forms of a catalogue. (20 marks)
2.
 - (a) Explain any seven qualities of a catalogue that are termed good. (14 marks)
 - (b) State and explain any three challenges you are likely to encounter while trying to ensure that you provide an effective catalogue. (6 marks)
3.
 - (a) Explain what you understand by description cataloguing? (2 marks)
 - (b) In order given by the AACR II, list the 8 areas of descriptive. (8 marks)
4.
 - (a) Explain what you understand by subject cataloguing. (2 marks)
 - (b) Highlight any six purpose of subject cataloguing. (10 marks)
 - (c) Highlight the 4 principles upon which subject headings are identified (assigned). (8 marks)