



MACHAKOS UNIVERSITY

University Examinations 2020/2021

SCHOOL OF HUMANITIES AND SOCIAL SCIENCES

DEPARTMENT OF LINGUISTICS AND LANGUAGES

SECOND YEAR SECOND SEMESTER EXAMINATION FOR MODULE II

DIPLOMA IN BUSINESS MANAGEMENT

DIPLOMA IN SUPPLIES

TRANSPORT MANAGEMNT

DATE: 6/9/2021

TIME: 8.30-11.30 AM

INSTRUCTIONS

SECTION A 30 MARKS

Answer all the questions in this section

1. Highlight role of purchasing department in an organization. (5 marks)
2. Outline the objectives of purchasing department in an organization. (5 marks)
3. Highlight any five reasons for holding inventory in an organization. (5 marks)
4. Outline any five reasons of inspecting incoming goods from vendors. (5 marks)
5. Explain any five benefits of inventory control. (5 marks)
6. Outline any five demerits of just-in-time approach. (5 marks)

SECTION B 40 MARKS

Answer only TWO questions in this section

7. (a) Explain any five methods of inventory control (10 marks)
(b) Explain factors to be considered in stock control (10 marks)
8. (a) Describe factors to be considered when packaging goods in an organization. (10 marks)
(b) Highlight ways of minimizing obsolete and surplus materials in an organization (10 marks)
9. (a) outline the types of information that a stock recording officer should enter in a stores Ledger (10 marks)
(b) Explain the challenges that an organization may experience when obtaining its requirements from a monopoly supply (10 marks)