



MACHAKOS UNIVERSITY

University Examinations for 2018/2019 Academic Year

SCHOOL OF BUSINESS AND ECONOMICS

DEPARTMENT OF BUSINESS ADMINISTRATION

FIRST YEAR SECOND SEMESTER EXAMINATION FOR

DIPLOMA IN PROCUREMENT

2903/107: WAREHOUSING OPERATIONS AND STOCK CONTROL

DATE: 18/4/2019

TIME: 8:30 – 11:30 AM

INSTRUCTIONS: ANSWER FIVE QUESTIONS

1. a) Explain FIVE importance of materials preservation in warehousing operations of a given organization (10 marks)
b) Explain FIVE ways in which Packaging facilitates operations in a Warehouse. (10 marks)
2. a) Describe the bases of coding materials in classification and cooling of materials in warehousing operations. (10 marks)
b) Before conducting stock taking exercise the staff in charge explained the nature of preparation for the exercise. Highlight. (10 marks)
3. a) Describe four various safety and security measures which should be observed in the buildings and Stock in a warehouse. (8 marks)
b) Identify six factors to consider in selecting material handling equipments in an organization (12 marks)
4. a) As a manager and in charge of stores management system, you noticed that the records were not maintained accurately. Explain the advantages of maintaining Stock Records accurately. (10 marks)
b) Explain the Limitations of using stock levels in Inventory management. (10 marks)

5. a) In warehousing operations and stock control it was highlighted that there were reasons for holding stock. Explain. (12 marks)
- b) Explain four considerations to be taken into account in selecting and packaging materials in distribution of materials in a warehouse. (8 marks)
6. a) Classification and coding materials is a vital aspect in warehousing Operations. Explain the factors to be considered in coding of materials (12 marks)
- b) During the exercise of stock taking, the manager informed the management about some discrepancies experienced after investigation. Explain four causes of discrepancies. (8 marks)
7. a) Material handling in a warehouse is a major aspect in the stores operation. Describe the main principles to be observed when handling the materials. (10 marks)
- b) As a warehouse manager one of your responsibilities is to ensure preservation of stock items. Explain five measures that you would take in order to preserve stock items in a warehouse effectively. (10 marks)