



MACHAKOS UNIVERSITY

University Examinations 2018/2019

SCHOOL OF HUMANITIES AND SOCIAL SCIENCES

DEPARTMENT OF SOCIAL SCIENCES

FIRST YEAR FIRSTSEMESTER EXAMINATION FOR

CRAFT CERTIFICATE IN INFORMATION STUDIES

2913/105: PRESERVATION AND CONSERVATION OF INFORMATION

DATE: 15/4/2019

TIME: 2:30 – 4:30 PM

INSTRUCTIONS

Answer all the questions.

1. Explain any five types of information materials found in an information center. (10 marks)
2. Give five methods of information material repair. (10 marks)
3. Explain five physical causes of deterioration of information materials. (10 marks)
4. Explain the chemical process of material repair. (10 marks)
5. Explain five factors to be considered when carrying out the process of repair. (10 marks)
6. Highlight the characteristics of a good repair method. (10 marks)
7. Explain the procedure involved in repair of maps. (10 marks)