



MACHAKOS UNIVERSITY COLLEGE

(A Constituent College of Kenyatta University)
University Examinations for 2013/2014

SCHOOL OF HUMANITIES AND SOCIAL SCIENCES

DEPARTMENT OF SOCIAL SCIENCES

Examination for Diploma II in Information Studies

INFORMATION RESOURCES

Date: 17/7/2014

Time: 8:30 AM

INSTRUCTIONS:

Answer all questions

1. (a) Define the following terms.
 - (i) Information personnel
 - (ii) Library Patron
 - (iii) Information resources. (6 marks)
- (b) Explain the intermediary role of information personnel. (14 marks)
2. (a) Explain what you understand by the terms:
 - (i) Indexes
 - (ii) Table of contents (4 marks)
- (b) Give a logical description on how you, as an information specialist, will guide a user who intends to locate specific information from a material resource, using both the table of contents and the indexes. (16 marks)
3. (a) What are institutional resources? (2 marks)
- (b) Give three examples of institutional resources apart from libraries. (3 marks)
- (c) Highlight five types of libraries. (10 marks)
4. (a) Distinguish between print and non-print information materials. (5 marks)
- (b) State five factors to consider when selecting material resources for an information centre. (10 marks)