



MACHAKOS UNIVERSITY

University Examinations 2018/2019

SCHOOL OF EDUCATION

DEPARTMENT OF EDUCATIONAL MANAGEMENT AND CURRICULUM
STUDIES

SECOND YEAR FIRST SEMESTER EXAMINATION FOR
MASTER OF EDUCATION

EMP 810: HIGHER EDUCATION ADMINISTRATION

DATE: 24/4/2019

TIME: 2.00-5.00 PM

INSTRUCTIONS

- 1) Answer Question ONE and any other Three Questions
- 2) Do not write on the Question Paper

QUESTION ONE (30 MARKS)

- a) With relevant examples, explain the process of Human Resource Management in higher education institutions in Kenya (10 marks)
- b) Explain the contribution of the following to higher education management in Kenya;
 - i) Max Weber; (5 marks)
 - ii) Fredrick Taylor. (5 marks)
- c) Identify any five challenges facing university education in Kenya and for each, suggest a possible remedy. (10 marks)

QUESTION TWO (20 MARKS)

- a) “With the prioritization of basic education by the Government of Kenya, there is likely to be a reduction of financing of higher education from the exchequer”. Validate the statement and suggest possible sources of finance for higher education (6 marks)

- b) Describe the process of budgeting for finances in higher education in Kenya (8 marks)
- c) Explain how the following financial activities are carried out in higher education institutes in Kenya
 - i) Accounting; (3 marks)
 - ii) Auditing. (3 marks)

QUESTION THREE (20 MARKS)

- a) 'The administrative structure of public universities in Kenya is a recipe for inefficiency'. Justify the statement with relevance to the functions of the various offices in the public universities structure (10 marks)
- b) Explain how the Ministry of Education in Kenya relates to the following
 - i. The Ministry of Finance; (3 marks)
 - ii. The Kenya National Commission for UNESCO; (3 marks)
 - iii. The Teachers' Service Commission; (4 marks)

QUESTION FOUR (20 MARKS)

- a) With appropriate examples, explain the following functions of an office in higher education institutions in Kenya
 - i. Administrative function (5 marks)
 - ii. Supervisory function (5 marks)
- b) Using relevant examples in Kenya, outline the benefits of effective human resource management in organizations (10 marks)

QUESTION FIVE (20 MARKS)

Explain the role of the following legal and policy documents in governance of higher education in Kenya

- a) The University Act of 2012 (4 marks)
- b) University Statutes (4 marks)
- c) The Basic Education Act of 2013 (4 marks)
- d) Public Procurement and Disposal Act Act of 2015 (4 marks)
- e) The Constitution of Kenya 2010 (4 marks)