



# MACHAKOS UNIVERSITY

University Examinations for 2018/2019 Academic Year

**SCHOOL OF BUSINESS AND ECONOMICS**

**DEPARTMENT OF BUSINESS ADMINISTRATION**

**FIRST YEAR SUPPLEMENTARY EXAMINATION FOR  
BACHELOR OF SCIENCE (COMMUNITY DEVELOPMENT)  
BACHELOR OF COMMERCE  
BACHALOR OF EDUCATION**

**BBA102: PRINCIPLES OF MANAGEMENT**

**DATE:**

**TIME:**

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## **INSTRUCTIONS**

- This paper consists of two sections
- Section A is compulsory (30 marks)
- Answer any two questions from section B (Each 20 marks)

## **SECTION A**

### **QUESTION ONE (30 MARKS)**

- Explain three principal skills that distinguish a good manager from any other manager. (6 marks)
- Information processing theory operates under certain assumptions. Explain three assumptions under this theory. (6 marks)
- Describe in details the steps involved in Human Resource selection (6 marks)
- Explain five ways that an organization can use in punishing its employees (10 marks)
- Give two assumptions of Scientific theory of management (2 marks)

### **QUESTION TWO (20 MARKS)**

- Clearly explain the nature of management. (10 marks)
- Explain five factors that affect the Compensation Policy in an organization. (10marks)

### QUESTION THREE (20 MARKS)

- a) A socially responsible manager has some activities that he has to perform towards improving the welfare of the shareholders. Describe **five** of such activities. (10 marks)
- b) Explain **five** variables that must be considered when setting standards for control. (10 marks)

### QUESTION FOUR (20 MARKS)

- a) Describe **five** bases under departmentalization can be undertaken in an organization. (10 marks)
- b) Some managers are stuck with lots of work on their desks yet they have the power to delegate. Explain five reasons as to why the managers may not want to delegate. (10 marks)

### QUESTION FIVE (20 MARKS)

- a) Write short notes on the following terms. (10 marks)
  - i) Purpose
  - ii) Mission
  - iii) Vision
  - iv) Objective
  - v) Strategy
- b) Different leaders have different sources of powers. Giving clear examples, explain five such sources. (10 marks)