



MACHAKOS UNIVERSITY

University Examinations 2017/2018

SCHOOL OF EDUCATION

DEPARTMENT OF EDUCATIONAL MANAGEMENT AND CURRICULUM STUDIES
DECEMBER SESSION EXAMINATION FOR MASTER OF EDUCATION PLANNING

EMP 801: EDUCATIONAL MANAGEMENT

DATE: SCHOOL BASED

TIME:

INSTRUCTIONS:

Answer Questions **One** and Any Other Two

1.
 - a) Distinguish between the terms **Administration** and **Management** (4 marks)
 - b) Highlight any **five** functions of Parents Associations in a Secondary School. (6 marks)
 - c) By use of suitable examples, explain **five** reasons why a deputy principal of a secondary school should be equipped with knowledge on educational management (10 marks)
2.
 - a) Discuss the contributions of any two of the following scholars in education management
 - i. Robert Owen
 - ii. Fredrick Taylor
 - iii. Max Weber (10 marks)
 - b) Highlight any **ten** (10) principles of management according to Henry Fayol (10 marks)
3.
 - a) By the use of relevant examples, explain how a school principal can apply any five forms of power to enhance effective management of school activities. (10 marks)

- b) By the use of relevant examples, explain how a school manager can apply Abraham Maslow's needs theory to enhance workers efficiency in your school. (10 marks)
4. a) By the use of relevant examples, explain any **five** principles of transformational leadership (10 marks)
- b) By the use of relevant examples, outline **five** disadvantages of the transformational leadership style as a tool of management (10 marks)
5. a) Explain the functions of the Directorate of Quality Assurance and Standards. (10 marks)
- b) Explain the merits of implementing Performance Contracting in management at the secondary school level in Kenya (10 marks)