



MACHAKOS UNIVERSITY

University Examinations for Academic Year 2022/2023

SCHOOL OF HUMANITIES AND SOCIAL SCIENCES

DEPARTMENT OF SOCIAL SCIENCES

THIRD YEAR SECOND SEMESTER EXAMINATION FOR

BACHELOR OF ARTS IN PUBLIC ADMINISTRATION

APP 308: ADMINISTRATIVE LEADERSHIP

DATE: 11/4/2023

TIME: 2:00 – 4:00 PM

INSTRUCTIONS:

Answer QUESTION ONE and any other TWO QUESTIONS

QUESTION ONE (30 MARKS)

- a) Define the following terms:
 - i. Leadership
 - ii. Management
 - iii. Administration (6 marks)
- b) Differentiate between leadership trait and leadership skills (6 marks)
- c) With reference to the current Competency Based Curriculum in Kenya, explain three types leadership skills (6 marks)
- d) Discuss two types of leadership styles with reference to any Country of your choice (6 marks)
- e) Evaluate two theories used in the study of leadership. (6 marks)

QUESTION TWO (20 MARKS)

- a) With reference to your county, discuss five leadership traits that promote devolution (10 marks)
- b) Discuss five administrative leadership roles necessary for development of your county (10 marks)

QUESTION THREE (20 MARKS)

- a) Explain the relevance of technical skills as used in administrative leadership (10 marks)
- b) How can leaders acquire technical skills necessary for administration (10 marks)

QUESTION FOUR (20 MARKS)

- a) When and how would you apply conceptual skills as a leader in a company/institution undergoing change (10 marks)
- b) Discuss five techniques used by administrative leaders to achieve organizational goals (10 marks)

QUESTION FIVE (20 MARKS)

- a) Identify Two theories relevant in the study of administrative leadership; discuss their strengths and Weaknesses (10 marks)
- b) How do these theories explain administrative leadership in your institution? (10 marks)