



MACHAKOS UNIVERSITY

University Examinations 2017/2018

SCHOOL OF EDUCATION

DEPARTMENT OF EDUCATIONAL PSYCHOLOGY, SPECIAL NEEDS EDUCATION
AND EARLY CHILDHOOD EDUCATION

THIRD YEAR FIRST SEMESTER EXAMINATION FOR BACHELOR OF
EDUCATION

ECE 310: ADMINISTRATION AND SUPERVISION OF EARLY CHILDHOOD
EDUCATION

DATE: 13/12/2017

TIME: 8.30-10.30 AM

INSTRUCTIONS

Answer Question One and Any Other Two Questions

QUESTION ONE (30 MARKS)

- a) Define the following terms:
- i. Educational Management
 - ii. Personnel Management
 - iii. Planning
 - iv. Accounting.
 - v. Monitoring (5 marks)
- b) Outline the criteria that you would follow when recruiting the staff for an ECD centre. (5 marks)
- c) As a head teacher of a pre-school, briefly explain how you will monitor teaching in your pre-school. (10 marks)

- d) As an education officer in a zone, briefly explain the criteria you will use to assess physical facilities in ECD programmes. (10 marks)

QUESTION TWO (20 MARKS)

- a) Explain citing relevant examples the scope of supervision in ECD programmes. (10 marks)
- b) Explain how supervision of ECD programmes can be made more effective. (10 marks)

QUESTION THREE (20 MARKS)

Explain the roles played by the following ECD stakeholders.

- a) Universities.
- b) Religious organizations
- c) Ministry of Education
- d) Ministry of Health.

QUESTION FOUR (20 MARKS)

- a) Discuss the challenges facing ECD programmes in your County. (10 marks)
- b) Explain how the challenges can be overcome. (10 marks)

QUESTION FIVE (20 MARKS)

Discuss the procedure required in the registration of an education institution. (20 marks)