



MACHAKOS UNIVERSITY

University Examinations 2018/2019

SCHOOL OF HUMANITIES AND SOCIAL SCIENCES

DEPARTMENT OF LINGUISTICS AND LANGUAGES

SECOND YEAR FIRST/SECOND SEMESTER EXAMINATION FOR

DIPLOMA IN EDUCATION

AEN 0202: WRITING SKILLS IN ENGLISH

DATE: 24/4/2019

TIME: 8:30 – 10:30 AM

INSTRUCTIONS

Answer question ONE and any other TWO questions

1. a) Write a Descriptive essay of not more than 300 words on one of the following (20 marks)
 - i) My dream in life.
 - ii) A childhood memory.

Remember to include;

 - i) an outline
 - ii) An introduction, well organized paragraphs and an effective conclusion.
- b) Coherence is a product of various factors which combine to make every paragraph. Every sentence and every phrase contribute to the meaning of the whole text. Write a paragraph of not less than EIGHT sentences. Ensure your paragraph displays the following (10 marks)
 - i) Topic sentence
 - ii) Examples and illustrations
 - iii) Unity
 - iv) Transition
 - v) Coherence

2. a) Using specific examples, differentiate the following and indicate their uses (20 marks)
- i) Dictionary and Thesaurus
 - ii) Synonyms and Antonyms
 - iii) Register and Collocations
 - iv) Word and Word choice
3. a) Discuss **THREE** factors you should consider under word choice for effective controlling of ideas in discourse. (15 marks)
- b) Explain the following terms citing key considerations for each : (5 marks)
- i) Proof reading
 - ii) Editing
 - iii) Summary
 - iv) Outline
 - iv) Note taking
4. Members of the Journalism club at Machakos University have been invited to participate in an international event in Switzerland. You have been appointed as their tour guide since you are familiar with the place they are to visit.
- a) Explain **FOUR** ways you will ensure that you give instructions effectively (12 marks)
- b) Explain **FOUR** spelling rules they should observe when writing their texts during and after this event (8 marks)
5. Using specific examples write a summary on each of the following: (20 marks)
- a) Conventions in Academic writing
 - b) Writing business letters
 - c) Speech writing