



MACHAKOS UNIVERSITY

University Examinations 2022/2023

SCHOOL OF ENGINEERING & TECHNOLOGY- TVET

**THIRD YEAR FIRST TERM EXAMINATION FOR
DIPLOMA IN FOOD AND BEVERAGE/CATERING AND ACCOMMODATION**

MODULE THREE

PRINCIPLES AND PRACTICE OF MANAGEMENT

DATE: 30/3/2023

TIME: 11:30 – 2:30 PM

INSTRUCTIONS: ANSWER ANY FIVE QUESTIONS

1. (a) Highlight five functions of the top management in an organisation (10 marks)
(b) Outline five managerial skills required in order for a manager to be effective (10 marks)
2. (a) Explain five disadvantages of applying bureaucratic principles in running an organisation. (10 marks)
(b) Highlight five limitations of scientific management (10 marks)
3. (a) Outline five qualities of an effective manager (10 marks)
(b) Explain five roles of goals in an organisation (10 marks)
4. (a) Explain five external environmental forces and how they influence managerial decisions of a company (10 marks)
(b) Outline five types of plans (10 marks)
5. (a) Explain five barriers to planning (10 marks)
(b) Outline five circumstances under which a narrow span of control may be appropriate in an organisation (10 marks)
6. (a) Explain five factors that should be considered when determining the number of employees under each supervisor (10 marks)
(b) Outline five benefits of planning in an organisation (10 marks)
7. (a) Explain five advantages of a matrix structure in an organisation (10 marks)
(b) Explain five basis of power in an organisation (10 marks)